

17. Exhibit "Q": thyssenkrupp invoice number 6000259782 dated July 14, 2017 for labor and material to troubleshoot the elevator
18. Exhibit "R": Letter from Bay Saint Louis Police Department dated August 8, 2017 with a copy of Documents from Mediacom regarding a gift card donation
19. Exhibit "S": Intergovernmental Transfer of Assets Agreement Between the City of Bay Saint Louis, Mississippi and the County of Hancock, Mississippi
20. Exhibit "T": Mississippi Office of Highway Safety Bay Saint Louis Grant Agreement for Fiscal Year 2018 for police traffic services program
21. Exhibit "U": Grant application for Fiscal Year 2017 Edward Byrne Justice Assistance Grant for up to \$222,000.00 to update existing police radios
22. Exhibit "V": Equipment Lease-Purchase Agreement with BancorpSouth Bank for the Kubota M5-111 Tranctor, S/N 52647, with Terrain King KSM60 Cutter, S/N 17051
23. Exhibit "W": Lease between the City of Bay Saint Louis, Mississippi and Mandi French, doing business as Barry Theory, L.L.C., on the second floor of the Old City Hall
24. Exhibit "X": Renewed and Amended Agreement to Continue to Hancock County Library System
25. Exhibit "Y": Resolution Appointing Members to the City Library Board of Trustees
26. Exhibit "Z": Agreement between the City of Bay Saint Louis, Mississippi and Buy-A-Barricade, L.L.C. (incorrectly labeled as Exhibit "Y" in minutes)
27. Exhibit "AA": Exhibit List dated September 5, 2017
28. Exhibit "AB":
29. Exhibit "AC":
30. Exhibit "AD":
31. Exhibit "AE":
32. Exhibit "AF":
33. Exhibit "AG":

Proceedings of the City Council Recessed Meeting of the City of Bay Saint Louis, State of Mississippi, taken at a meeting held September 12, 2017 in the City Council Chambers at the Bay Saint Louis Conference Center at 598 Main Street. The meeting began at 5:30 p.m.

**ATTENDANCE:**

**COUNCIL:** Gene Hoffman, Acting President (Ward 2), Larry Smith (Ward 4), Buddy Zimmerman (Ward 5), Josh DeSalvo (Ward 6) and Gary Knoblock (Council Member-at-Large)

**COUNCIL STAFF:** Lisa Tilley, Clerk of Council

**ADMINISTRATIVE STAFF:** Mike Favre, Mayor, Sissy Gonzales, City Clerk/Comptroller, and Trent Favre, City Attorney

**ABSENT:** Doug Seal(Ward 1) and Jeff Reed (Ward 3)

Council Member Zimmerman left.

**AGENDA**

***Motion to adopt the new Agenda with items added***

Council Member Smith motioned, seconded by Council Member Knoblock, to adopt the new Agenda with items added. (Exhibit "A")

A vote was called for with the following response:

VOTING YEA: DeSalvo, Smith, Hoffman and Knoblock

VOTING NAY: None

ABSENT: Seal, Reed and Zimmerman

**RESIGNATION OF BAY SAINT LOUIS POLICE CHIEF FREEMAN**

Mayor Favre read the letter of resignation regarding Bay Saint Louis Police Chief Freeman which was addressed to the Bay Saint Louis City Council.

***Motion to ratify the acceptance by Mayor Favre of the resignation of Bay Saint Louis Police Chief Freeman and ratify the appointment of Detective Sergeant Matt Issman as Bay Saint Louis Police Interim Chief going forward from the resignation of Bay Saint Louis Police Chief Freeman on September 12, 2017***

Council Member Knoblock motioned, seconded by Council Member Smith, to ratify the acceptance by Mayor Favre of the resignation of Bay Saint Louis Police Chief Freeman and ratify the appointment of Detective Sergeant Matt Issman as Bay Saint Louis Police Interim Chief going forward from the resignation of Bay Saint Louis Police Chief Freeman on September 12, 2017. (Exhibit "B")

A vote was called for with the following response:

VOTING YEA: DeSalvo, Smith, Hoffman and Knoblock

VOTING NAY: None

ABSENT: Seal, Reed and Zimmerman

Council Member Zimmerman returned.

**ADOPTION OF 2017/2018 FISCAL YEAR BUDGET AND PERSONNEL ORDINANCE**

Council Member Zimmerman left.

***Motion to approve A Resolution by the Mayor and City Council of Bay Saint Louis, Mississippi, approving and adopting the Fiscal Year 2017/2018 Budget as determined by the City Governing Authority with attached 2017/2018 Budget Summary***

Council Member Knoblock motioned, seconded by Council Member Smith, to approve A Resolution by the Mayor and City Council of Bay Saint Louis, Mississippi, approving and adopting the Fiscal Year 2017/2018 Budget as determined by the City Governing Authority with attached 2017/2018 Budget Summary. (Resolution and Budget Summary as Exhibit "C")

A vote was called for with the following response:

VOTING YEA: DeSalvo, Smith, Hoffman and Knoblock

VOTING NAY: None

ABSENT: Seal, Reed and Zimmerman

#### **PERSONNEL ORDINANCE**

*Motion to approve Ordinance 619-09-2017, An Ordinance of the City of Bay Saint Louis adopting salary schedule, establishing salary compensation for officers, employees, and open positions of the City effective for the payroll period beginning September 23, 2017 to be paid October 13, 2017 as read by Council Member Hoffman*

Council Member Smith motioned, seconded by Council Member Knoblock, to approve Ordinance 619-09-2017, An Ordinance of the City of Bay Saint Louis adopting salary schedule, establishing salary compensation for officers, employees, and open positions of the City effective for the payroll period beginning September 23, 2017 to be paid October 13, 2017 as read by Council Member Hoffman. (Exhibit "D")

A vote was called for with the following response:

VOTING YEA: DeSalvo, Smith, Hoffman and Knoblock

VOTING NAY: None

ABSENT: Seal, Reed and Zimmerman

Council Member Zimmerman returned.

#### **APPROVE REQUEST FOR QUALIFICATION FOR INSURANCE**

John Rosetti, current Insurance Agent for the City of Bay Saint Louis, presented information and spreadsheets regarding the City insurance issues and requesting qualifications to the Bay Saint Louis City Council.

*Motion to table the approval for the Request for Qualifications for City insurance to the Tuesday, September 19, 2017 regularly scheduled Bay Saint Louis City Council Meeting, which will allow for the full Bay Saint Louis City Council to be in attendance*

Council Member Zimmerman motioned, seconded by Council Member Knoblock, to table the approval for the Request for Qualifications for City insurance to the Tuesday, September 19, 2017 regularly scheduled Bay Saint Louis City Council Meeting, which will allow for the full Bay Saint Louis City Council to be in attendance.

A vote was called for with the following response:

VOTING YEA: Zimmerman, Hoffman and Knoblock

VOTING NAY: DeSalvo and Smith

ABSENT: Seal and Reed

Council Member Zimmerman left.

#### **AUTHORIZE AMENDMENT OF BUDGET FOR TRANSFER OF FUNDS FOR VEHICLE REPAIR**

*Motion to approve the transfer of \$2,000.00 from the payroll budget of the Bay Saint Louis Police Department to the Vehicle Maintenance Account to cover unexpected vehicle repairs prior the new budget year*

Council Member DeSalvo motioned, seconded by Council Member Zimmerman, to approve the transfer of \$2,000.00 from the payroll budget of the Bay Saint Louis Police Department to the Vehicle Maintenance Account to cover unexpected vehicle repairs prior the new budget year.

A vote was called for with the following response:

VOTING YEA: DeSalvo, Zimmerman, Smith, Hoffman and Knoblock

VOTING NAY: None

ABSENT: Seal and Reed

#### **CITY PROSECUTOR AGREEMENT**

*Motion to move the discussion of contracts for the City Court Prosecutor, City Court Judge, City Court Defense Attorney and City Attorney, and to extend all current contracts and the budgeted current pay of each position, to the Bay Saint Louis City Council Meeting of Tuesday, October 17, 2017*

Council Member Knoblock motioned, seconded by Council Member Smith, to move the discussion of contracts for the City Court Prosecutor, City Court Judge, City Court Defense Attorney and City Attorney, and to extend all current contracts and the budgeted current pay of each position, to the Bay Saint Louis City Council Meeting of Tuesday, October 17, 2017

A vote was called for with the following response:

VOTING YEA: DeSalvo, Zimmerman, Smith, Hoffman and Knoblock

VOTING NAY: None

ABSENT: Seal and Reed

#### **ALICE MOSELEY LEASE**

*Motion to ratify, and authorize Mayor Favre to execute, the original lease of Alice Moseley Museum dated January 15, 2012, term date was pushed by a letter of agreement from January 15, 2013 to run to January 14, 2014 and the utilities were changed to reflect the Lessee to pay one-fourth (1/4) of twenty-five percent (25%) of the same under paragraph six (6) signed by Donald Rafferty on January 7, 2013 and to ratify all such under the original lease of January 15, 2012 going forward through the current date and continuing for an extended period of six (6) months or at least until March 13, 2018. If an agreement can be reached under fair market value assessment by the City of Bay Saint Louis and Alice Moseley Museum prior to that date that term can be cancelled and a new lease be put in place. The current rate is \$850.00 per month and will continue under the six (6) month extension until a new rate can be determined by the City's evaluation of a fair market value*

Council Member Knoblock motioned, seconded by Council Member Smith, to ratify, and authorize Mayor Favre to execute, the original lease of Alice Moseley Museum dated January 15, 2012, term date was pushed by a letter of agreement from January 15, 2013 to run to January 14, 2014 and the utilities were changed to reflect the Lessee to pay one-fourth (1/4) of twenty-five percent (25%) of the same under paragraph six (6) signed by Donald Rafferty on January 7, 2013 and to ratify all such under the original lease of January 15, 2012 going forward through the current date and continuing for an extended period of six (6) months or at least until March 13, 2018. If an agreement can be reached under fair market value assessment by the City of Bay Saint Louis and Alice Moseley Museum prior to that date that term can be cancelled and a new lease be put in place. The current rate is \$850.00 per month and will continue under the six (6) month extension until a new rate can be determined by the City's evaluation of a fair market value

A vote was called for with the following response:

VOTING YEA: DeSalvo, Zimmerman, Smith, Hoffman and Knoblock

VOTING NAY: None

ABSENT: Seal and Reed

#### **FIRE SAFETY HOUSE TRAILER**

Council Member Hoffman called for a motion to table the matter until the next meeting. Council Member DeSalvo requested the matter be table further than the next meeting. Council Member Knoblock motioned to table the matter until September 19, 2017 and there was no second. Both motions failed due to a lack of a second on either motion.

PUBLIC FORUM

Ron Thorpe – Contracts for City Prosecutor, City Attorney, Defense Attorney and Judge

EXECUTIVE SESSION

*Motion to Determine the Need to Go Into Executive Session*

Council Member Knoblock moved, seconded by Council Member DeSalvo, to determine the need to go into Executive Session is to discuss personnel under the exception of investigative proceeding as stated Mississippi Code Annotated Section 25-41-7 (4)(d).

A vote was called for with the following response:

VOTING YEA: DeSalvo, Zimmerman, Smith, Hoffman and Knoblock

VOTING NAY: None

ABSENT: Seal and Reed

*Motion to Go Into Executive Session*

Council Member Smith moved, seconded by Council Member Zimmerman, to go into Executive Session to personnel under the exception of investigative proceeding as stated Mississippi Code Annotated Section 25-41-7 (4)(d).

A vote was called for with the following response:

VOTING YEA: DeSalvo, Zimmerman, Smith, Hoffman and Knoblock

VOTING NAY: None

ABSENT: Seal and Reed

*Motion to Come Out of Executive Session*

Council Member DeSalvo moved, seconded by Council Member Hoffman, to exit Executive Session with no action taken.

A vote was called for with the following response:

VOTING YEA: DeSalvo, Zimmerman, Smith, Hoffman and Knoblock

VOTING NAY: None

ABSENT: Seal and Reed

ADJOURN

*Motion to adjourn*

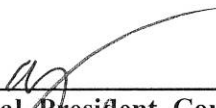
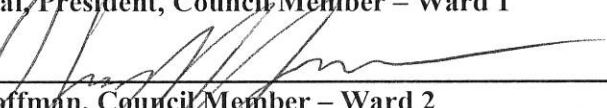
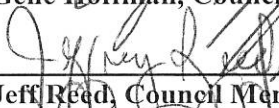

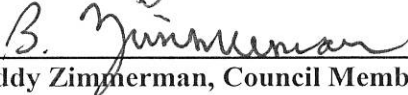
Council Member Smith moved, seconded by Council Member DeSalvo, to adjourn.

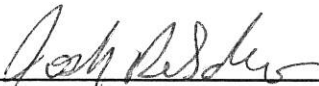
A vote was called for with the following response:

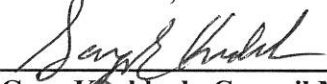
VOTING YEA: DeSalvo, Zimmerman, Smith, Hoffman and Knoblock

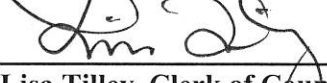
VOTING NAY: None

ABSENT: Seal and Reed

 _____ Doug Seal, President, Council Member – Ward 1	10/3/17 _____ Date
 _____ Gene Hoffman, Council Member – Ward 2	10/3/17 _____ Date
 _____ Jeff Reed, Council Member – Ward 3	10/3/17 _____ Date
 _____ Larry Smith, Council Member – Ward 4	10/3/17 _____ Date
 _____ Buddy Zimmerman, Council Member – Ward 5	10/3/17 _____ Date

  
\_\_\_\_\_  
Josh DeSalvo, Council Member – Ward 6  
Date 10/3/17

  
\_\_\_\_\_  
Gary Knoblock, Council Member-at-Large  
Date 10/3/2017

  
\_\_\_\_\_  
Lisa Tilley, Clerk of Council  
Date 10-3-17

\_\_\_\_\_  
Mike Favre, Mayor  
Date \_\_\_\_\_

**AMENDED AGENDA  
BAY ST. LOUIS  
CITY COUNCIL RECESSED MEETING  
SEPTEMBER 12, 2017  
5:30 P.M.**

1. Adoption of 2017/2018 Fiscal Year Budget and Personnel Ordinance
2. Approve Request for Qualification for insurance
3. Authorize Amendment of Budget for transfer of funds for vehicle repair
4. City Prosecutor Contract
5. Alice Moseley lease
6. Fire Safety House – April 19, 2016 surplus
7. Public Forum (Agenda Items Only – 3 minute limit)
8. Council Business, Requests and/or Information
9. Adjourn

**If you would like to speak at Public Forum, please sign the Public Forum sign-in sheet by the agenda on the table just outside the Council Chambers. Please sign in by 6:00 p.m. as the forms will be pulled at that time.**

*Exhibit "A"*  
*September 12, 2017*



September 11, 2017

Mike Farve  
Mayor  
City of Bay St. Louis  
Hwy 90  
Bay St. Louis, MS 39571

RECEIVED  
SEP 12 2017  
BY: *Det email - MF*  
*mtg 9-12-17*  
*received*

Dear Mayor Farve:

This letter is my formal notice of my resignation as Chief of Police for the City of Bay St. Louis. I appreciate the opportunity to serve the City of Bay St. Louis as the Chief of Police for the past nine months.

We have made remarkable progress and the Department is headed in the right direction to reach its full potential.

My last day at City of Bay St. Louis will be September 12, 2017.

Sincerely,



Daren Freeman  
699 Dunbar Ave #304  
Bay St. Louis, MS 39571

Exhibit "B"  
September 12, 2017





TO: All Personnel  
Bay St. Louis Police Department

FROM: Michael J. Favre  
City of Bay Saint Louis

Date: September 12, 2017

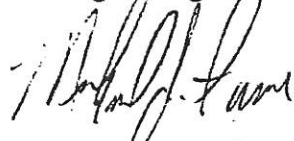
REF: Day to Day Operations

RECEIVED  
SEP 12 2017  
*Oct email-  
mf  
mtg 9-12-17  
received*

Please allow this memorandum to serve as notification that effective immediately, I have accepted the resignation of Chief Darren Freeman from his employment with the Bay Saint Louis Police Department. I would like to thank Chief Freeman for his service to the citizens of Bay Saint Louis and wish him well in his future endeavors.

I intend to begin the process of recruiting, interviewing and hiring Chief Freeman's replacement immediately. In the interim, I have assigned duties of overseeing day to day police operation to Matt Issman.

With highest regards, I thank you for your assistance in this matter.

  
Michael J. Favre, Mayor  
City of Bay Saint Louis

RECEIVED  
SEP 12 2017

BY: *let email*  
*SG - w/D's*  
*city 9-12-17*  
*received.*

**A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF BAY ST. LOUIS, MISSISSIPPI,  
APPROVING AND ADOPTING THE FY 2017-2018 BUDGET AS FINALLY DETERMINED BY  
THE CITY GOVERNING AUTHORITY**

**WHEREAS**, the City of Bay St. Louis, as a municipal corporation in the State of Mississippi, is required to operate on a fiscal year basis beginning October 1st and ending September 30th each year; and

**WHEREAS**, the Governing Authority of the City is also required by no later than September 15th of each year to prepare a complete budget of the municipal revenues, expenses, and working cash balances estimated for the next fiscal year for municipal purposes; and

**WHEREAS**, the Governing Authority, having first held at least one public hearing to provide the general public with an opportunity to comment on the taxing and spending plan incorporated in the proposed budget at least one (1) week prior hereto, does hereby find that the proposed budget as amended and attached hereto should be adopted, as finally determined hereby, as the budget for the City of Bay St. Louis for the fiscal year of October 1, 2017, to September 30, 2018, and entered in fund, department, and purpose level (as per attached exhibit) in the official minutes.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BAY ST. LOUIS, MISSISSIPPI, AS FOLLOWS, TO WIT:**

**Section 1.** The matters, facts and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

**Section 2.** The proposed budget as amended, prepared and attached hereto should be, and hereby is, adopted as the budget for the City of Bay St. Louis, as finally determined hereby, for the fiscal year of October 1, 2017, to September 30, 2018, and should further be entered in fund, department, and purpose level (as per attached exhibit).

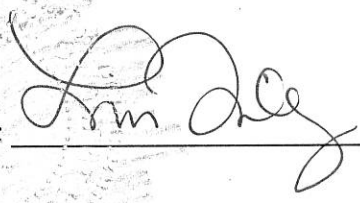
*Exhibit "C"*  
*September 12, 2017*

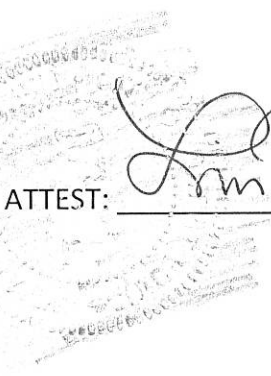
**Section 3.** That this Resolution be, and it is hereby ordered to be spread on the minutes of the Governing Authority, and to be in full force and effect as provided by law.

The above and foregoing Resolution, after having been first reduced to writing on September 12, 2017, at a recessed meeting of the Bay St. Louis City Council, was introduced by Councilmember Knoblock, seconded by Councilmember Smith, and was adopted by the following roll call vote:

	Aye	Nay	Absent
Councilmember Seal	<u>          </u>	<u>          </u>	<u>✓</u>
Councilmember Hoffman	<u>✓</u>	<u>          </u>	<u>          </u>
Councilmember Reed	<u>          </u>	<u>          </u>	<u>✓</u>
Councilmember Smith	<u>✓</u>	<u>          </u>	<u>          </u>
Councilmember Zimmerman	<u>          </u>	<u>          </u>	<u>✓</u>
Councilmember DeSalvo	<u>✓</u>	<u>          </u>	<u>          </u>
Councilmember Knoblock	<u>✓</u>	<u>          </u>	<u>          </u>

APPROVED: 

ATTEST: 



CITY OF BAY SAINT LOUIS  
2017-2018 BUDGET

CITY OF BAY SAINT LOUIS  
ANNUAL BUDGET

FISCAL 2017-2018

GENERAL FUND  
REVENUE

TAXES	\$ 5,291,948
LICENSES & PERMITS	\$ 423,400
FINES & FEES	\$ 166,300
GAMING	\$ 2,072,100
GRANTS	\$ 208,805
INTEREST	\$ 750
OTHER	\$ 750,778
CAPITAL AND BEG CASH	\$ 71,352

TOTAL REVENUE \$ 8,985,433

EXPENDITURES

PERSONNEL	\$ 5,440,676	TOTAL	\$ 5,440,676
CONTRACTUAL SVCS.	\$ 2,889,511	CITY COUNCIL	\$ 265,373
SUPPLIES	\$ 209,984	JUDICIAL/ COURT	\$ 127,429
CAPITAL	\$ 445,262	ADMIN & FINANCE	\$ 603,773
		BLDG. DEPT.	\$ 283,805
		POLICE DEPT.	\$ 1,939,696
		FIRE DEPT.	\$ 1,091,366
		PUBLIC WORKS	\$ 1,129,234
		TRANSFERS OR ENDING CASH	\$ 776,192
			\$ 91,250
			\$ 1,735
			\$ 186,722

TOTAL EXPENDITURES \$ 8,985,433

MUNICIPAL RESERVE FUND

REVENUE	\$ 389,062
EXPENDITURES	\$ 389,062

NARCOTICS TASK FORCE FUND

REVENUE	\$ 4,423
EXPENDITURES	\$ 4,423

DEBT SERVICE FUND

REVENUE	\$ 570,017
DEBT SERVICE	\$ 570,017

SINKING FUND - 2014 UTILITY G.O.

REVENUE	\$ 374,940
DEBT SERVICE	\$ 374,940

ROAD & BRIDGE SINKING FUND - 2016

REVENUE	\$ 345,488
DEBT SERVICE	\$ 345,488

DEPT OF JUSTICE FUND

REVENUE	\$ 321,000
EXPENDITURES	\$ -

ROAD & BRIDGE CONSTRUCTION FUND

REVENUE	\$ -
EXPENDITURES	\$ -

RECEIVED

SEP 12 2017

BY: *Enail & L*  
11/9 09-12-17

CITY OF BAY SAINT LOUIS  
2017-2018 BUDGET

COUNTY ROAD AND BRIDGE FUND	
REVENUE	\$ 273,480
EXPENDITURES	\$ 95,973

UTILITY FUND	
REVENUE	
WATER	\$ 559,000
SERVICE CONNECTION	\$ 27,000
SEWER	\$ 826,724
WASTE WATER	\$ 707,000
NATURAL GAS	\$ 553,000
GARBAGE	\$ 361,860
GARBAGE COLLECTION - COUNTY	\$ 144,300
LATE PENALTY	\$ 84,000
INTEREST	\$ 800
DEBT SERVICE FEE	\$ 47,000
OTHER & TRANSFERS IN	\$ 283,000
CAPITAL AND BEG CASH	\$ 521,918

TOTAL REVENUES	\$ 4,115,602			
EXPENDITURES				
PERSONNEL	\$ 563,265	ADMIN.	OPERATIONS	TRANSFERS
CONTRACTUAL SVCS.	\$ 2,424,477	\$ 111,276	\$ 451,989	
SUPPLIES	\$ 371,420	\$ 782,177	\$ 1,642,300	
CAPITAL	\$ 756,440	\$ 21,700	\$ 349,720	
		\$ 2,000	\$ 50,000	\$ 704,440
TOTAL EXPENDITURES	\$ 4,115,602	\$ 917,153	\$ 2,494,009	\$ 704,440

MUNICIPAL HARBOR FUND	
REVENUE	
OPERATING REVENUE	\$ 1,111,400
BEG. CASH BALANCE	\$ 157,661
TOTAL REVENUES	\$ 1,269,061
EXPENSES	
PERSONNEL	\$ 256,242
CONTRACTUAL SVCS.	\$ 144,075
SUPPLIES	\$ 185,750
CAPITAL & TRANSFERS	\$ 682,994
ENDING CASH	
TOTAL EXPENDITURES	\$ 1,269,061

CITY OF BAY SAINT LOUIS FISCAL 2017-2018 SUMMARY

TOTAL REVENUES	\$ 16,648,506
TOTAL EXPENDITURES	\$ 16,149,999

RECEIVED  
SEP 08 2017

ORDINANCE 619 -09-2017

BY: let email -  
mtg 9-12-17 SG-W/ days to  
cert. received

**AN ORDINANCE OF THE CITY OF BAY ST. LOUIS ADOPTING SALARY SCHEDULE, ESTABLISHING SALARY COMPENSATION FOR OFFICERS, EMPLOYEES, AND OPEN POSITIONS OF THE CITY EFFECTIVE FOR THE PAYROLL PERIOD BEGINNING SEPTEMBER 25, 2017 TO BE PAID OCTOBER 13, 2017.**

**WHEREAS**, Miss. Code Annotated § 21-8-21(2) provides that every officer or employee of the municipality shall receive such a salary of compensation as the Council shall by ordinance provide ("Payroll Ordinance"); and

**WHEREAS**, Miss. Code Annotated § 21-8-21(2) also provides that the salary compensation of all employees of such municipality shall be fixed by the Council from time to time, as occasion may demand; and

**THEREFORE, BE IT ORDAINED** by the City Council of the City of Bay St. Louis that the attached five (5) page amended salary schedule with total estimated salaries and employee benefits of \$6,260,185.09 is hereby adopted establishing the compensation rate for every officer, employee and open position of the City, effective for the payroll period beginning September 25, 2017 to be paid October 13, 2017 and

**BE IT ALSO ORDAINED** by the City Council that the Mayor of the City of Bay St. Louis is hereby authorized to fill any open position as may exist from September 25, 2017, through September 30, 2018, with a compensation rate not to exceed that specified amount for that particular position as reflected in the above referenced salary schedule; and

**BE IT ALSO ORDAINED** that the City Council of the City of Bay St. Louis shall be notified by written notice by the Mayor of the City of Bay St. Louis of any changes to the above referenced salary schedule as it appears on September 25, 2017. The written notice shall be provided to the City Council no later than the effective date of the change and shall contain the fund, the department, the employee name, the position filled, the rate of pay and the annual salary.

Any and all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

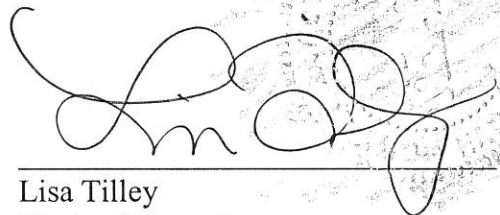
This ordinance shall be in full force and effect upon its adoption in order to protect and preserve the public health, safety and welfare of the City of Bay St. Louis.



### ATTESTATION

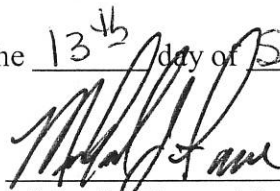
I, Lisa Tilley, Clerk of Council for the City of Bay Saint Louis, Mississippi, do hereby attest that the foregoing Ordinance No 619-09-2017 was approved and adopted in the public meeting of the City Council held on September 12, 2017 a quorum being present, in the City Council Conference Chambers and said City Council being the duly elected, qualified, and acting governing body of Bay Saint Louis.

Given under my hand and the official seal of the City of Bay Saint Louis, on this, the 12<sup>th</sup> day of September 2017.



Lisa Tilley  
Clerk of Council  
City of Bay Saint Louis

Approved/Disapproved, and signed by me on this, the 13<sup>th</sup> day of September, 2017.

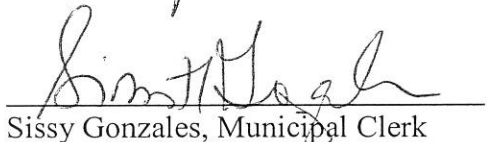


Michael J. Favre, Mayor

### CERTIFICATION

I, Sissy Gonzales, Municipal Clerk for the City of Bay Saint Louis, Mississippi, do hereby certify that the foregoing Ordinance No. 619-09-2017 was approved and adopted in the public meeting of the City Council held on September 12, 2017, a quorum being present, in the City Council Conference Chambers and to be published according to Mississippi State Statute, said Council being the duly elected, qualified, and acting governing body of Bay Saint Louis.

Presented by me on this, the 13<sup>th</sup> day of September, 2017.



Sissy Gonzales, Municipal Clerk

PERSONNEL BUDGET / ORDINANCE FISCAL YEAR 2017-2018

REVISED 8/25/2017 0:00

CITY COUNCIL	POSITION	RATE	HRS	Salary	PERS	FICA	BCBS / STD	Unemp/WC	TOTAL
	councilman			\$ 15,735.46	\$ 2,478.33	\$ 1,203.76	\$ 5,874.12		\$ 25,291.68
	councilman			\$ 16,800.00	\$ 2,646.00	\$ 1,285.20	\$ 4,513.56		\$ 25,244.76
	councilman			\$ 16,800.00	\$ 2,646.00	\$ 1,285.20	\$ 5,874.12		\$ 26,605.32
	councilman			\$ 16,800.00	\$ 2,646.00	\$ 1,285.20	\$ 5,874.12		\$ 26,605.32
	councilman-president			\$ 18,000.00	\$ 2,835.00	\$ 1,377.00	\$ 5,874.12		\$ 22,212.00
	councilman at large			\$ 16,800.00	\$ 2,646.00	\$ 1,285.20	\$ 5,874.12		\$ 26,605.32
	clerk of council	\$ 16.87	80	\$ 35,089.60	\$ 5,526.61	\$ 2,684.35	\$ 5,874.12	\$ 35.00	\$ 49,209.69
	asst clerk of council	\$ 11.50	80	\$ 23,920.00	\$ 3,767.40	\$ 1,829.88	\$ 5,874.12	\$ 35.00	\$ 35,426.40
Overtime				\$ 500.00	\$ 78.75	\$ 38.25			\$ 617.00
Worker's Comp								\$ 951.00	\$ 951.00
COUNCIL TOTAL				\$ 177,245.06	\$ 27,916.10	\$ 13,559.25	\$ 45,632.40	\$ 1,021.00	\$ 265,373.80
				\$ 176,745.06				\$ 70.00	

JUDICIAL	POSITION	RATE	HRS	Salary	PERS	FICA	BCBS / STD	Unemp/WC	TOTAL
	clerk of court	\$ 18.87	80	\$ 39,249.60	\$ 6,181.81	\$ 3,002.59	\$ 5,874.12	\$ 35.00	\$ 54,343.13
	clerkal	\$ 12.45	80	\$ 25,896.00	\$ 4,078.62	\$ 1,981.04	\$ 5,874.12	\$ 35.00	\$ 37,864.78
	clerkal	\$ 11.00	80	\$ 22,880.00	\$ 3,603.60	\$ 1,750.32	\$ 5,874.12	\$ 35.00	\$ 34,143.04
Overtime				\$ 500.00	\$ 78.75	\$ 38.25			\$ 617.00
Worker's Comp								\$ 461.00	\$ 461.00
JUDICIAL TOTAL				\$ 88,525.60	\$ 13,942.78	\$ 6,772.21	\$ 17,622.36	\$ 566.00	\$ 127,428.95
				\$ 88,025.60				\$ 105.00	

ADMINISTRATION	POSITION	RATE	HRS	Salary	PERS	FICA	BCBS / STD	Unemp/WC	TOTAL
	Mayor			\$ 80,376.00	\$ 12,659.22	\$ 6,148.76	\$ 5,874.12		\$ 105,056.10
	Chief Admin Officer			\$ 62,000.00	\$ 9,765.00	\$ 4,743.00	\$ 5,874.12	\$ 35.00	\$ 82,417.12
	mayor's secretary	\$ 17.35	80	\$ 36,088.00	\$ 5,683.86	\$ 2,760.73	\$ 5,874.12	\$ 35.00	\$ 50,441.71
	director HR/Ins/Recreation			\$ 55,010.00	\$ 8,664.08	\$ 4,208.27	\$ 5,874.12	\$ 35.00	\$ 73,791.46
	Ball fields/Ins clerk	\$ 14.95	80	\$ 31,096.00	\$ 4,897.62	\$ 2,378.84	\$ 5,874.12	\$ 35.00	\$ 44,281.58
Overtime				\$ 500.00	\$ 78.75	\$ 38.25			\$ 617.00
Worker's Comp								\$ 2,328.00	\$ 2,328.00
ADMIN. TOTAL				\$ 265,070.00	\$ 41,748.53	\$ 20,277.86	\$ 29,370.60	\$ 2,468.00	\$ 358,934.98
								\$ 140.00	

FINANCE	POSITION	RATE	HRS	Salary	PERS	FICA	BCBS / STD	Unemp/WC	TOTAL
	City Clerk/Comptroller			\$ 65,770.00	\$ 10,358.78	\$ 5,031.41	\$ 5,874.12	\$ 35.00	\$ 87,069.30
	Dep City Clk-GL, Purchasing	\$ 17.35	80	\$ 36,088.00	\$ 5,683.86	\$ 2,760.73	\$ 5,874.12	\$ 35.00	\$ 50,441.71
	Dep City Clk-AP & A/R	\$ 17.00	80	\$ 35,360.00	\$ 5,569.20	\$ 2,705.04	\$ 5,874.12	\$ 35.00	\$ 49,543.36
	Dep City Clk-Payroll	\$ 19.97	80	\$ 41,537.60	\$ 6,542.17	\$ 3,177.63	\$ 5,874.12	\$ 35.00	\$ 57,166.52
Overtime				\$ 500.00	\$ 78.75	\$ 38.25			\$ 617.00
FINANCE TOTAL				\$ 179,255.60	\$ 28,232.76	\$ 13,713.05	\$ 23,496.48	\$ 140.00	\$ 244,837.89
				\$ 444,325.60	\$ 69,981.28	\$ 33,990.91	\$ 52,867.08	\$ 2,608.00	\$ 603,772.87
				\$ 443,325.60				\$ 280.00	

BUILDING	POSITION	RATE	HRS	Salary	PERS	FICA	BCBS / STD	Unemp/WC	TOTAL
	clerkal	\$ 14.95	80	\$ 31,096.00	\$ 4,897.62	\$ 2,378.84	\$ 5,874.12	\$ 35.00	\$ 44,281.58
	inspector	\$ 21.00	80	\$ 43,680.00	\$ 6,879.60	\$ 3,341.52	\$ 5,874.12	\$ 35.00	\$ 59,810.24
	inspector	\$ 21.00	80	\$ 43,680.00	\$ 6,879.60	\$ 3,341.52	\$ 5,874.12	\$ 35.00	\$ 59,810.24
	zoning administrator	\$ 21.50	80	\$ 44,720.00	\$ 7,043.40	\$ 3,421.08	\$ 5,874.12	\$ 35.00	\$ 61,093.60
	Blighted Prop/Efor/Beautification	\$ 17.00	80	\$ 35,360.00	\$ 5,569.20	\$ 2,705.04	\$ 5,874.12	\$ 35.00	\$ 49,543.36
Overtime				\$ 500.00	\$ 78.75	\$ 38.25			\$ 617.00
Worker's Comp								\$ 8,649.00	\$ 8,649.00
BUILDING TOTAL				\$ 199,036.00	\$ 31,348.17	\$ 15,226.25	\$ 29,370.60	\$ 8,824.00	\$ 283,805.02
				\$ 198,536.00				\$ 175.00	

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BY: *Oct hand del- SG*  
*mtg 9-12-17 received.*



[illegible]

STREETS AND PUBLIC WORKS	POSITION	RATE	HRS	Salary	PERS	FICA	BCBS/STD	Unemp/WC	TOTAL
	director public works	\$ 18.27	80	\$ 54,810.00	\$ 8,632.58	\$ 4,192.97	\$ 5,874.12	\$ 35.00	\$ 73,544.66
	parks/prop maint	\$ 14.00	80	\$ 28,010.00	\$ 4,586.58	\$ 2,907.77	\$ 5,874.12	\$ 35.00	\$ 52,813.46
	admin asst public works	\$ 12.87	80	\$ 25,769.60	\$ 4,216.21	\$ 2,227.68	\$ 5,874.12	\$ 35.00	\$ 55,969.08
	janitorial	\$ 18.87	80	\$ 39,249.60	\$ 6,181.81	\$ 3,002.59	\$ 5,874.12	\$ 35.00	\$ 58,942.81
	chief mechanic	\$ 14.85	80	\$ 31,096.00	\$ 4,897.62	\$ 2,378.84	\$ 5,874.12	\$ 35.00	\$ 54,343.13
	yard superintendent	\$ 12.87	80	\$ 25,769.60	\$ 4,216.21	\$ 2,047.87	\$ 5,874.12	\$ 35.00	\$ 44,281.58
	truck driver/operator	\$ 14.85	80	\$ 30,888.00	\$ 4,864.86	\$ 2,362.93	\$ 5,874.12	\$ 35.00	\$ 44,024.91
	operator	\$ 9.87	80	\$ 20,529.60	\$ 3,233.41	\$ 1,570.51	\$ 5,874.12	\$ 35.00	\$ 31,242.65
	ROW maintenance	\$ 14.87	80	\$ 30,929.60	\$ 4,871.41	\$ 2,366.11	\$ 5,874.12	\$ 35.00	\$ 44,076.25
	drainage	\$ 12.37	80	\$ 25,729.60	\$ 4,052.41	\$ 1,968.31	\$ 5,874.12	\$ 35.00	\$ 37,659.45
	operator drainage	\$ 15.87	80	\$ 33,009.60	\$ 5,199.01	\$ 2,525.23	\$ 5,874.12	\$ 35.00	\$ 46,642.97
	operator drainage	\$ 14.87	80	\$ 30,929.60	\$ 4,871.41	\$ 2,366.11	\$ 5,874.12	\$ 35.00	\$ 44,076.25
	operator drainage	\$ 12.81	80	\$ 26,644.80	\$ 4,196.56	\$ 2,038.33	\$ 5,874.12	\$ 35.00	\$ 38,788.80
	operator drainage	\$ 12.81	80	\$ 26,644.80	\$ 4,196.56	\$ 2,038.33	\$ 5,874.12	\$ 35.00	\$ 38,788.80
	ROW maintenance	\$ 10.37	80	\$ 21,569.60	\$ 3,397.21	\$ 1,650.07	\$ 5,874.12	\$ 35.00	\$ 32,526.01
	janitorial	\$ 11.37	12	\$ 3,547.44	\$ -	\$ 271.38	\$ 5,874.12	\$ 8.87	\$ 3,827.69
	property custodian	\$ 13.45	80	\$ 27,976.00	\$ 4,406.22	\$ 2,140.16	\$ 5,874.12	\$ 35.00	\$ 40,431.50
	ROW maintenance	\$ 11.87	80	\$ 24,689.60	\$ 3,888.61	\$ 1,888.75	\$ 5,874.12	\$ 35.00	\$ 36,376.09
	ROW maintenance	\$ 9.87	80	\$ 20,529.60	\$ 3,233.41	\$ 1,570.51	\$ 5,874.12	\$ 35.00	\$ 31,242.65
	ROW maintenance	\$ 13.22	80	\$ 27,497.60	\$ 4,336.87	\$ 2,103.57	\$ 5,874.12	\$ 35.00	\$ 39,841.16
	operator drainage	\$ 13.81	80	\$ 28,724.80	\$ 4,524.16	\$ 2,197.45	\$ 5,874.12	\$ 35.00	\$ 41,355.52
	street signs	\$ 11.37	80	\$ 23,649.60	\$ 3,724.81	\$ 1,809.19	\$ 5,874.12	\$ 35.00	\$ 35,092.73
	ROW maintenance	\$ 9.87	80	\$ 20,529.60	\$ 3,233.41	\$ 1,570.51	\$ 5,874.12	\$ 35.00	\$ 31,242.65
	ROW maintenance	\$ 9.37	56	\$ 13,642.72	\$ 2,148.73	\$ 1,043.67	\$ 5,874.12	\$ 34.11	\$ 16,869.22
	ROW maintenance	\$ 9.87	80	\$ 20,529.60	\$ 3,233.41	\$ 1,570.51	\$ 5,874.12	\$ 35.00	\$ 31,242.65
	Operator	\$ 12.44	80	\$ 25,875.20	\$ 4,075.34	\$ 1,979.45		\$ 35.00	\$ 25,368.53
	ROW maintenance	\$ 9.50	80	\$ 19,760.00	\$ 3,112.20	\$ 1,511.64		\$ 35.00	\$ 24,418.84
Overtime				\$ 2,000.00	\$ 315.00	\$ 153.00			\$ 2,468.00
Workers Comp				\$ 772,181.36	\$ 121,059.84	\$ 59,071.87	\$ 135,104.76	\$ 40,828.00	\$ 40,828.00
PUBLIC WORKS TOTAL				\$ 770,181.36			\$ 987.98		\$ 1,129,233.81

GENERAL FUND-Amended Budget TOTAL \$ 3,830,711.05 \$ 602,778.27 \$ 293,049.40 \$ 556,680.84 \$ 157,457.49 \$ 5,440,677.05

	POSITION	RATE	HRS	SALARY	PERS	FICA	BCBS/STD	Unemp/WC	TOTAL
UTILITIES ADMIN									
	utilities supervisor	\$ 16.45	80	\$ 34,216.00	\$ 5,389.02	\$ 2,617.52	\$ 5,874.12	\$ 35.00	\$ 48,131.66
	clerk/property rental/admin	\$ 16.45	80	\$ 34,216.00	\$ 5,389.02	\$ 2,617.52	\$ 5,874.12	\$ 35.00	\$ 48,131.66
	Utility Clerical	\$ 10.87	40	\$ 11,304.80	\$ 1,780.51	\$ 864.82		\$ 28.26	\$ 13,978.39
				\$ 500.00	\$ 78.75	\$ 38.25	-		\$ 617.00
Overtime									
Worker's Comp				\$ 80,236.80	\$ 12,637.30	\$ 6,138.12	\$ 11,748.24	\$ 516.26	\$ 111,276.71
UT. ADMIN. TOTAL				\$ 79,736.80			\$ 98.26		

UTILITIES OPERATIONS	POSITION	RATE	HRS	Salary	PERS	FICA	BCRS/STD	Unemp/MC	TOTAL
	utilities director			\$ 51,810.00	\$ 8,160.08	\$ 3,963.47	\$ 5,874.12	\$ 35.00	\$ 69,842.66
	meter reading supervisor	\$ 15.58	80	\$ 32,406.40	\$ 5,104.01	\$ 2,479.09	\$ 45,898.62	\$ 35.00	\$ 45,929.62
	mechanic/lift stations(16.50)	\$ 16.87	80	\$ 35,089.60	\$ 5,526.61	\$ 2,864.35	\$ 5,874.12	\$ 35.00	\$ 44,409.69
	well maint/elec	\$ 15.00	80	\$ 31,200.00	\$ 4,914.00	\$ 2,386.80	\$ 5,874.12	\$ 35.00	\$ 44,409.92
	utility supervisor	\$ 20.75	80	\$ 43,160.00	\$ 6,797.70	\$ 3,301.74	\$ 5,874.12	\$ 35.00	\$ 59,166.56
	truck driver/lift stations	\$ 10.87	80	\$ 22,609.60	\$ 3,561.01	\$ 1,729.63	\$ 5,874.12	\$ 35.00	\$ 48,286.67
	well mechanic	\$ 16.51	80	\$ 34,340.80	\$ 5,408.68	\$ 2,627.07	\$ 5,874.12	\$ 35.00	\$ 41,843.20
	Operator	\$ 14.00	80	\$ 29,120.00	\$ 4,586.40	\$ 2,227.68	\$ 5,874.12	\$ 35.00	\$ 26,985.56
	Helper	\$ 10.50	80	\$ 21,840.00	\$ 3,439.80	\$ 1,670.76	-	\$ 35.00	\$ 19,744.00
Overtime				\$ 16,000.00	\$ 2,520.00	\$ 1,224.00			\$ 12,792.00
					unemp/MC & Health				\$ 13,107.00
UT. OPERATIONS TOTAL				\$ 317,576.40	\$ 50,018.28	\$ 24,294.59	\$ 46,992.96	\$ 315.00	\$ 451,989.24
				\$ 301,576.40					

UTILITY FUND	TOTAL	\$ 397,813.20	\$ 62,655.58	\$ 30,432.71	\$ 58,741.20	\$ 13,623.26	\$ 563,265.95
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HARBOR	POSITION	RATE	HRS	SALARY	PERS	FICA	BCBS /STD	Unemp/WC	TOTAL
	harbormaster			\$ 45,770.00		\$ 3,501.41	\$ 5,874.12	\$ 35.00	\$ 62,389.30
	deputy harbormaster	\$ 17.17	80	\$ 35,773.60	\$ 7,208.78	\$ 2,732.09	\$ 5,874.12	\$ 35.00	\$ 48,979.70
	property custodian (PT now)	\$ 13.45	80	\$ 27,976.00	\$ 4,406.89	\$ 2,140.16	\$ -	\$ 35.00	\$ 34,557.38
	Harbor security	\$ 14.43	80	\$ 30,014.40	\$ 4,727.27	\$ 2,296.10	\$ 5,874.12	\$ 35.00	\$ 42,948.89
	full time security	\$ 12.87	80	\$ 26,769.60	\$ 4,216.21	\$ 2,047.87	\$ 5,874.12	\$ 35.00	\$ 38,942.81
	May-oct 30 hrs week (temp)	\$ 10.50	30	\$ 8,190.00	-	\$ 626.54	\$ -	\$ 20.48	\$ 8,837.01
Overtime				\$ 3,500.00	\$ 551.25	\$ 287.75		\$ 14,270.00	\$ 4,319.00
			TOTAL	\$ 177,933.60	\$ 26,734.62	\$ 13,611.92	\$ 223,496.48	\$ 195.48	\$ 256,242.05
HARBOR TOTAL				\$ 474,432.60					

HARBOR FUND					
TOTAL	\$177,933.60	\$26,734.62	\$13,611.92	\$23,496.48	\$14,465.48
					\$256,242.05

Proposed Budget	General Fund	\$ 5,440,677.05
Proposed Budget	Utility Fund	\$ 563,265.95
Proposed Budget	Harbor Fund	\$ 256,242.09
	TOTAL	\$ 6,260,185.09

\$ 4,406,457.85		\$ 692,168.47	\$ 337,094.03	\$ 638,918.52	\$ 185,546.22	\$ 6,260,185.09
				105		

105



**Budget Amendments to the 2016-2017 Current Budget  
Police Department  
9/12/2017**

<u>Fund</u>	<u>Department</u>	<u>Summary Object</u>	<u>Current Budget</u>	<u>Amendment 9/12/2017</u>	<u>Amended Budget</u>	<u>Description of Am.</u>
GENERAL	POLICE	PERSONNEL	\$ 1,758,471	\$ (2,000)	\$ 1,756,471	To decrease Person
GENERAL	POLICE	CONTRACTUAL	\$ 86,450	\$ 2,000	\$ 88,450	To increase Vehicle
GENERAL	POLICE	SUPPLIES	\$ 81,449	\$ -	\$ 81,449	
GENERAL	POLICE	CAPITAL OUTLAY	\$ 2,159	\$ -	\$ 2,159	
GENERAL	POLICE	DEPARTMENTAL EXPENDITURES	\$ 1,928,529	\$ -	\$ 1,928,529	

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**SEP 12 2017**

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Exhibit "E"  
September 12, 2017



## Bay St. Louis Police Department

543 Main St.  
Bay St. Louis, MS 39520  
Phone: 228-467-9222

To: Sissy Gonzales

From: Chief Daren Freeman *DF*

Date: September 5, 2017

Re: Budget amendment request

RECEIVED  
SEP 07 2017  
BY: *Det [signature]* email-  
*mtg 9-12-17*  
*recused*

It has been brought to my attention that we only have \$1,067.30 left in our vehicle maintenance account. I would like to transfer \$2,000.00 from payroll or any other account to cover unexpected vehicle repairs prior to the new budget year.

## RECESSED MEETING NOTICE

The City of Bay Saint Louis will hold a Recessed Meeting at 5:30 p.m. on Tuesday, September 12, 2017 at 598 Main Street in the Conference Room to discuss 2017/2018 Fiscal Year Budget and Personnel Ordinance, and Request for Qualifications for insurance, Public Forum and Council Business, Requests, and/or Information



LISA TILLEY

CLERK OF COUNCIL

Add:

Authorize Amend of Budget - PD  
City Prosecutor Contract

Add

Alice Moseley ~~lease~~ lease

Exhibit "F"  
September 12, 2017



City Council Recessed Meeting  
Exhibit List – September 12, 2017

1. Exhibit "A": Amended Agenda of September 12, 2017
2. Exhibit "B": Two letters regarding the resignation of Daren Freeman as the City of Bay Saint Louis  
Chief of Police
3. Exhibit "C": A Resolution by the Mayor and City Council of Bay Saint Louis, Mississippi, Approving  
and Adopting the Fiscal Year 2017/2018 Budget as a Finally Determined by the City  
Governing Authority
4. Exhibit "D": Ordinance 619-09-2017, An Ordinance of the City of Bay Saint Louis adopting salary  
Schedule, establishing salary compensation for officers, employees and open  
Positions of the City effective for payroll period beginning September 23, 2017 to be  
Paid October 13, 2017
5. Exhibit "E": Budget Amendments to the 2016/2017 Current Budget – Police Department with  
letter and email
6. Exhibit "F": Recessed Meeting Notice for September 12, 2017 Recessed Meeting
7. Exhibit "G": Exhibit List dated September 12, 2017
8. Exhibit "H":
9. Exhibit "I":
10. Exhibit "J":
11. Exhibit "K":
12. Exhibit "L":
13. Exhibit "M":
14. Exhibit "N":
15. Exhibit "O":
16. Exhibit "P":

17. Exhibit "Q": \_\_\_\_\_  
\_\_\_\_\_
18. Exhibit "R": \_\_\_\_\_  
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19. Exhibit "S": \_\_\_\_\_  
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20. Exhibit "T": \_\_\_\_\_  
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21. Exhibit "U": \_\_\_\_\_  
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23. Exhibit "W": \_\_\_\_\_  
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24. Exhibit "X": \_\_\_\_\_  
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25. Exhibit "Y": \_\_\_\_\_  
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26. Exhibit "Z": \_\_\_\_\_  
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27. Exhibit "AA": \_\_\_\_\_  
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28. Exhibit "AB": \_\_\_\_\_  
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29. Exhibit "AC": \_\_\_\_\_  
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30. Exhibit "AD": \_\_\_\_\_  
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31. Exhibit "AE": \_\_\_\_\_  
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32. Exhibit "AF": \_\_\_\_\_  
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33. Exhibit "AG": \_\_\_\_\_  
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